

## SPECIALIST MUSIC LESSONS - 2017

- If you would like your child to take private Instrumental, Vocal or Musicianship lessons, please complete, sign and date this **Consent Form**.
- This form must be submitted to the Music Office and approved by a NEGS Music Teacher before lessons can commence.
- If you need to hire a Musical Instrument, a **Musical Instrument Hire Form** must be completed.
- Please ensure you have read and signed the **NEGS Specialist Music Teacher Policy – Terms and Conditions**.

### Instrumental Lessons are available

PIANO	FLUTE	TRUMPET	VIOLIN
ORGAN	OBOE	FRENCH HORN	VIOLA
MUSICIANSHIP	CLARINET	TROMBONE	CELLO
SINGING	BASSOON	TUBA	DOUBLE BASS
DRUM KIT	SAXOPHONE	EUPHONIUM	ELECTRIC BASS
PERCUSSION	RECORDER		GUITAR

### Consent Form

I give permission for \_\_\_\_\_ in Year \_\_\_\_\_

to commence/continue specialist Music Lessons in \_\_\_\_\_

### Account Details (for Specialist Music Teachers' Records)

Parent/Guardian: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ State: \_\_\_\_\_ P/Code: \_\_\_\_\_

Phone (BH): \_\_\_\_\_ Phone (AH): \_\_\_\_\_

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

### Agreement

I have read and agree to abide by the Terms and Conditions of NEGS Specialist Music Teacher Policy.

Name (Parent/Guardian): \_\_\_\_\_ Signature: \_\_\_\_\_

NEGS Music Teacher: \_\_\_\_\_ Date: \_\_\_\_\_

Please return form to NEGS Reception

## SPECIALIST MUSIC TEACHER POLICY - TERMS AND CONDITIONS

Professional musicians invited by the School to teach in the John Forster Music Centre at NEGS provide all Specialist music lessons at the School. The Music Department, while providing support to teachers, parents and students does not provide any private music tuition.

The Music Department, while overseeing the Specialist Music Teaching Program, does not participate in any individual fee setting or invoicing. **Individual teachers are responsible for setting their own fees, as well as issuing invoices and collecting fees due.**

Lesson times are posted on the Notice board in the Music Centre.

Students are responsible for reading the Notice board for information regarding their lessons.

- It is recommended that students taking Singing lessons join the School Choir.
- It is recommended that students taking Musicianship lessons join the School Choir.
- It is recommended that students taking Instrumental lessons join a School Ensemble.

### Missed Lessons

Enrolment for Instrumental Lessons constitutes an agreement to attend a particular class at a given time each week, for the duration of the school term. If 48 hours notice is given every attempt will be made to reschedule the individual lessons.

In the case of illness, the teacher should as a matter of courtesy, be contacted as soon as practical before the lesson.

**If a teacher is not informed before a lesson, the lesson is forfeited and the fee charged.**

For **absences** (excursions, tests, etc.) the teacher must be contacted **at least 48 hours in advance**. **If the teacher is not informed at least 48 hours in advance and cannot reschedule, the lesson is forfeited and the fee charged.**

### Student Withdrawal

Unless otherwise advised, it is assumed that your child will attend lessons for the entire year. Should you wish to withdraw your child at the end of a given term, 4 weeks notification in advance must be made in writing to the Director of Music and the Specialist Music teacher. In the event that your child is withdrawn during the term, the remainder of the terms' fees will be forfeited. Where such a withdrawal is due to extenuating circumstances (eg. serious illness) a request for a partial refund should be made in writing to the NEGS Music Teacher and the Specialist Music teacher.

### Agreement

I have read and agree to abide by the Terms and Conditions of NEGS Specialist Music Teacher Policy.

Name (Parent/Guardian): \_\_\_\_\_

Signature: \_\_\_\_\_

Music Facilter: \_\_\_\_\_

Date: \_\_\_\_\_

**Please return form to NEGS Reception**