Teacher of IT and Innovation

NEGS is an Anglican day and boarding school located in the city of Armidale on the NSW Northern Tablelands. The school has a newly created position for a teacher with skills in IT.

The full-time role will be 0.5 FTE Teaching and 0.5 FTE IT/innovation. Based in the school Resource Centre the role will include classroom teaching, software/database management, IT related project management and collaborating with the School Librarian and IT Manager to enhance the schools Resource Centre.

Applicants must be a qualified teacher with proven experience in software or database management, enthusiasm to upskill in school customised software and the ability to collaborate within a team.

A full position description is available on the school's website www.negs.nsw.edu.au or if you would like to discuss the position in person, please contact Jane Simmonds on 02 6774 8700.

Please email your resume and a covering letter to reception@negs.nsw.edu.au by Wednesday 15th November, 2017.

Role purpose:

Based in the school Resource Centre the role will integrate the needs of the school's teaching and IT resources through collaboration with Teachers, the School Librarian and IT team.

Reportable to: Director of Teaching and Learning

Key responsibilities:

- Classroom Teaching
- Involvement in school community through allocated extracurricular activities.
- PC School help desk/database management including setting up new students/staff, assisting students and staff with PC School issues
- PC School project management
- Assist the librarian to enhance the Resource Centre through maximizing library software functions
- Support students using the Resource Centre including assistance in developing research and study skills
- Assist the Librarian with supervision in the Resource Centre

Selection Criteria:

Essential:

- Suitable tertiary qualifications, including teaching qualification
- Qualifications or experience in IT administration
- Support the Christian ethos of the school
- Project management skills
- Ability to effectively work within a team
- A current working with children check

Desirable:

- Experience with PC School and/or Oliver